Chauvin Home & School Association Meeting Minutes

November 17, 2020

Prepared by Shantelle Skinner – Secretary

Meeting called to order by Tara Schaffer at 7:33 pm.

**Attendees** - Felis Cornish, Tara Schaffer, Shantelle Skinner, Christine Smith for Allan Skinner, Shelley Johnson, Deanna Volk, Carly Olver, Shelley Morrison via telephone, Stephanie Spornitz, Celeste Matovich, Brenda Chapman, Linda Russnak.

**Minutes from September 22, 2020 read**. Shantelle Skinner moved minutes be adopted as read, with the following amendments:

* Page 2 under “Grade 2 Bookfair” - change “approx. $10 per student” to “Maximum $10 per student”

Moved by Shelley Johnson

Seconded by Christine Smith

Motion carried

* Page 2 under “Don Chapman Memorial Award” amend to say “the council is to pay for the cost of the Don Chapman Memorial Awards in $25 and $50 denominations, as well as the cost of the take home plaques, and the cost of engraving of the display plaque in the school.”

Moved by Tara Schaffer

Seconded by Deanna Volk

Motion carried

**Advocacy Committee**  Attached - Guest Speaker – BTPS Assistant Superintendent James Trodden addressed council via video conference.

**Treasurer’s Report** Attached. Read and moved to be adopted by Shelley Johnson.

* Motion by Shelley Johnson to amend the previous income statement in the following areas:
* The credit interest was not recorded for the Chequing Account for August 31st so it was added in.
* The credit interest was not recorded for the Savings Account for August 31st so it was added in.

Seconded by Tara Schaffer

Motion carried

* Motion by Shelley Johnson to use a new format for the Income Statement.

Seconded by Tara Schaffer

Motion carried

* Motion by Shelley Johnson to have Betty Swanson audit previous year’s books for the annual report.

Seconded by Tara Schaffer

Motion carried

* Motion by Felis Cornish to allow the treasurer to use internet banking to access Parent Council income statements.

Seconded by Shelley Morrison

Motion carried

**Trustee’s Report**

Stephanie Spornitz summarized the current school and S.O.L enrollment numbers, informing us that BTPS will be hiring 1.5 staff and subs for the S.O.L platform due to higher enrollment. The Ministry of Education has insisted BTPS have a Ward Establishment Bylaw. PUFF funding has been cut back and is now only available to children 4 and younger. Metro centers are seeing a 30% decrease in enrollment but rural schools are showing consistent enrollment numbers to previous years.

**Principal’s Report** Attached. Presented by Celeste Matovich

**Village Report** Christine Smith reported on behalf of Allan Skinner

* Paving work on 4th avenue was cancelled due to the cold. It will begin as soon as conditions are favourable in the spring.
* The village is participating in a Christmas light contest with “ICE” (the villages of Irma, Chauvin, Edgerton)

**Hot Lunch Program**

* Motion by Deanna Volk to nominate Carly Olver as the new “lunch committee coordinator.” Carly will gather information on a Subway lunch program for the students.

Seconded by Tara Schaffer

Motion Carried

**Swimming Program** No change. Postponed due to Covid-19. Hopeful to resume in the spring.

**Correspondence**

Felis Cornish handed out copies of the ASCA’s School Council Resource guide, highlighting the section “What School Councils are Not.”

**SRC Report –** Submitted by Vice President Tessa Cornish & Mrs. Wendy Molle. Read by Felis Cornish.

A Spirit day is planned for December 18th – wear an ugly sweater or show up in your favourite Christmas character costume. JR/SR high students will be watching Christmas movies in the afternoon.

The door decorating category is Christmas Villains this year, with prizes for winners in K-3, 4-6, 7-9, and 10-12.

Due to rising cases of covid-19, the canteen will be temporarily closed. Hoping to be able to reopen in January.

**Old Business**

* Celeste Matovich to confirm pricing on new screen for the gymnasium as the head of maintenance for BTPS requested the school purchase a larger screen than had been previously sourced.
* Council sponsored awards were handed out for the 2019-2020 school year- $50 to Brielle Savage & $25 to Kohen Morrison. The $50 Grade 9 award was presented to Tessa Cornish. Council paid $30 for engraving costs.
* ASCA School Council Annual Report is due. Felis Cornish to fill out the form. Shelley Johnson to fill out the Financial Statement to be attached and submitted with the final report.

Celeste Matovich answered questions asked at the last meeting regarding the following subjects:

* Mental Health for Teachers – An online program called “Homewood Health” has been implemented for teachers to utilize. It offers counselling, coaching, resources, and support for teachers. Daily challenges are offered to help boost morale.
* Lunch/catering for staff & students - After checking various covid-19 guidelines, individual Subway lunches may be possible. Carly Olver to organize through the lunch committee.
* Acceptable donations - Council is allowed to offer donations towards purchasing Chromebooks for the school.

**New Business**

Felis Cornish addressed a previously proposed a bylaw that would allow online/virtual council meetings "In the case of a declared health pandemic, Chauvin Home and School will have virtual meetings as necessary.”

* Motion by Tara Schaffer to have the new bylaw passed and moved into the council’s constitution.

Seconded by Carly Olver

Majority Vote

Motion carried

* Motion by Christine Smith to allow the council to donate $150 toward the school newsletter.

Seconded by Shelley Morrison

Motion carried

* Motion by Carly Olver for council to pay for hot chocolate and cookies to be enjoyed by the staff and students on December 18th.

Seconded by Christine Smith

Motion carried

* Motion by Carly Olver to start a Staff Appreciation Committee

Seconded by Tara Schaffer

Motion carried

* Motion by Christine Smith for the Staff Appreciation Committee to spend a maximum of $450 to source and purchase Christmas Gifts for the staff at the school.

Seconded by Deanna Volk

Motion carried

* Motion by Deanna Volk to spend $30 total on two ‘license plate’ plaques for the two planters outside the school. Plaques to be made by students at the school.

Seconded by Carly Olver

Motion carried

Next Meeting Tuesday, January 19, 2020 @ 7:30 pm

Dates set for the rest of the meetings (Tuesdays) in 2020/2021:

March 23 & May 18

Meeting adjourned by Tara Schaffer at 9:49 pm